



Minutes of the **Planning & Environment Committee Meeting**
Held in Malmesbury Town Hall on Tues 31st March 2026

Present: Cllrs: P Exton (Chair), R Sanderson (Vice Chair), I Wallis, J Paget, K Drake, O Wallis, M Akhtar.

Also present: Lisa Dent, Dep Town Clerk and six members of the Public

PE/26/35 To receive declarations of interest
None received.

It was resolved to vary the order of business for the benefit of the members of the public present.

PE/26/36 Public participation on items of business included on the agenda
Cllr Exton asked members of the public present if they wanted to make representations on the application.

Cllr Sanderson joined the meeting

Members of the public advised that despite several positive revisions to the application there still remains concerns regarding; ridge heights of roofs, dormer windows (those present suggested replacement to Velux style), that although parking provision meets Wiltshire Council's requirements there would be a necessity for on street parking for additional car owners and visitors, that the egress and access to the site from the busy road is a safety concern. It was hoped that the property developer would take these comments onboard.

1 member of the public left the meeting

PE/26/37 To resolve comment on planning applications received since last meeting
PL/2025/03305 – Pittville, Bremilham Road, Malmesbury, SN16 0DQ

Following discussion, councillors agreed that further clarification is required regarding the Call In by Cllr Grant (made in July 2025) and what is required procedurally to make comment on the application now it has been significantly revised (4th revision).

The following Objection was resolved:

Despite several revisions and major improvements from the applicant, Malmesbury Town Council objects to the application on the basis of :-

Whilst parking on site meets Wiltshire Council's requirements, it is expected there will be a need for parking on the highway nearby for visitors and residents due to the occupancy of the housing. There are highways concerns re access and egress to the properties, particularly at busy times (location close of school, nursery etc). Ridge heights are concerning to neighbours, Velux windows are preferred to dormers in the upper floors. Sustainability could be improved to include EV and solar panels and landscaping could also be enhanced to increase biodiversity and make the site more aesthetically pleasing.

Dep Town Clerk will enquire with Planning Officer if an extension is possible whilst we receive clarification on the status of the Call In.

5 members of the public left the meeting.

PE/26/38 To receive apologies

Apologies received from Cllrs J Akhtar and Cllr R P Jones.

PE/26/39 To approve minutes of meeting held on Tuesday 10th March 2026

The minutes were adopted and signed as a correct record.

PE/26/40 To receive and note Income & Expenditure Report

The report was noted. Since the report was generated payment has been made to Dittrich Hudson Vasetti Architects for tender applications, drawings and specification and for the next works later this year.

PE/26/41 LHFIG request – Oxford Street

It was noted this is not an LHFIG request as such, it is from a resident requesting permission from the Town Council to attach a visibility convex mirror to the Town Hall (Oxford Street elevation) to assist with driving visibility when leaving a property in Oxford Street. Clarification has been sought from the Conservation Officer who has advised that Listed Building consent is required and planning consent may also be required. The resident will purchase the mirror and arrange installation, there will be no cost to the council. It was agreed:

1. To advise the resident of the guidance from the Conservation Officer regarding permissions.
2. To refer this request to Town Hall and Facilities Committee.
3. Inform the resident of the outcome/decision from Town Hall and Facilities Committee.

PE/26/41 To resolve comment re Cotswold 113 and Cotswold Classic Triathlons - 07 June and 12 July 2026 re cycle elements on public highway – comment by 3rd April 2026

It was agreed to comment: Malmesbury Town Council has no objection, organisers are no doubt aware that there may be additional highways traffic on 12th July due to RHS Badminton Flower Show.

PE/26/42 Lime Down Solar – 1. To note responses from IGP re The Applicant’s Response to Relevant Representations (Part 1) 2. Should the council disagree with the Applicant responses, to consider registering follow-up comments making clear the council’s disagreement

It was agreed that Cllr Drake will review the Application responses and this item is deferred to the next meeting.

PE/26/43 To resolve comment on planning applications received since last meeting

WC Ref: PL/2026/01386 - 5 Days Court, Old Alexander Road, Malmesbury SN16 0FF
No Objection

WC Ref: PL/2025/07919 - Malmesbury C of E Primary School, Tetbury Hill, Malmesbury SN16 9JR

No objection. It is noted that the Applicant is preparing an additional application to deliver a proposed footpath extension to the south of the current school building (advised by Michael Downes, Associate Town Planner, Land Use Consultants, acting as Planning agent). Malmesbury Town Council considers this fundamental to this application.

WC Ref: PL/2026/01706 - St Josephs RC Primary School, Holloway, Malmesbury SN16 9BB
No Objection

WC Ref: PL/2026/01674 - 4 Avon Edge, Dark Lane, Malmesbury SN16 0GZ
No objection, Malmesbury Town Council will always request appropriate replacement planting if possible.

WC Ref: PL/2026/01137 - Rosemead, Culver Gardens, Malmesbury, SN16 9BY
No Objection

PL/26/44 Standing Items

1. Triangle Junction
Following our correspondence to Cllr Martin Smith highlighting concerns at this junction, advice has been received from S Hind at Wiltshire Council to request improvements via LHFIFG.
2. Wheeler Way
Cllr Grant will arrange a meeting with Cllr Exton to discuss. It was noted that Cllrs I Wallis and R Sanderson would like to attend.
3. Dual recycling bins for general refuse/recyclables
Dep Town Clerk will request a response from suppliers re our recent correspondence.
4. Speed Indicating Devices
Permission request for SID will be reviewed at next LHFIFG meeting. It was requested that Deputy Town Clerk will make enquiries with Wiltshire Council regarding two light-up speed management signs which are not in use or non-functioning.
5. Market Cross
To note surveyor is liaising with Wiltshire Council over possible traffic management for the duration of the works. Contractors X 3 contacted for tender, end date of 17th April and surveyor has advised an asbestos survey may be required before works can commence.
6. River Management working group
Various meetings taking place, with Environment Agency, Wiltshire Council and Bristol Avon Rivers Trust. Recent drone footage has been taken to review Malmesbury rivers for erosion, fallen trees etc.

Meeting was closed at 8.45 p.m.